



St. Mary's College (Autonomous) Thoothukudi – 628001

Dr. N. Arokiya Mary
Controller of Examinations

26.02.2020

ANNOUNCEMENT

Last date for remitting examinations fee for private candidates

This is to inform that the last date for payment of examination fee for **April 2020** private candidates will be as below:

Without Penalty	-	23.03.2020
With Penalty of ₹.100/-	-	31.03.2020

INSTRUCTIONS TO CANDIDATES:

The examination application form can be downloaded from the Controller of Examination's website www.coestmaryscollege.in

1. Each candidate has to fill in the application form correctly with all the necessary details.
2. Care must be taken to indicate clearly the title of the papers and subject codes in the application form.
3. Put in the appropriate box.
4. Details of fee:

Subjects	UG ₹	PG ₹
Each theory paper	250/-	350/-
Each practical paper	300/-	400/-
Each project paper	400/-	500/-

5. For Local Students:

The bank challan is attached with the online application form for paying your examination fees. After paying the fees submit the counterfoil along with application form to the office. **Your application will not be accepted without the bank receipt.**

6. For Outstation Students:

- a. The outstation candidates are expected to draw a Demand Draft in favour of **“CONTROLLER OF EXAMINATIONS, St. MARY’S COLLEGE, THOOTHUKUDI”** and provide the details of DD in the application form.
- b. Kindly write your register number on the back of the Demand Draft.
- c. The candidates are directed to send their duly filled in application form through courier / Registered Post to the following address along with the DD on or before **31.03.2020**

**Address: Controller of Examinations
St. Mary’s College (Autonomous)
Thoothukudi-628 001.**

7. The student is entirely responsible for any incorrect entry.
8. For further queries, contact the Controller’s Office.
9. Applications received after **31.03.2020** will be rejected.
10. Kindly write **“PRIVATE CANDIDATE”** on the envelope.
11. Keep a Xerox copy of the Application form, DD / Challan with you.


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St. Mary's College (Autonomous)
Thoothukudi-628 001.**